

Thurston 911 Communications
Operations Board Meeting Minutes
Monday, October 21, 2024 @ 1:00 P.M.

Meeting was held via Zoom and in person.

FIRE SERVICE MEMBERS PRESENT:

Brian Hurley – Chair, Tumwater Fire Department
Brian VanCamp – Thurston County Fire District 8
Steve Brooks – Lacey Fire District 3
Ben Miller-Todd – Thurston County Medic One
Matt Morris – Olympia Fire Department

LAW ENFORCEMENT MEMBERS PRESENT:

Robert Almada – Vice-Chair, Lacey Police Department
Rob Carlson – Yelm Police Department
Ruben Mancillas – Thurston County Sheriff's Office

TCOMM STAFF:

Wendy Hill – Executive Director
Jonnicia Elkins – Deputy Director
David Taylor – Radio Systems Manager
Dana Spivey – Radio Systems Administrative Assistant
Bre Skaggs – Administrative Assistant

GUESTS:

Jennifer Schmidt – Lacey Fire District 3
Chris Patti – Lacey Fire District 3
Shawn Crimmins – Tumwater Fire Department
Leonard Johnson – McLane Black Lake Fire Department
Eric Forsythe – American Medical Response
Linda Horn – Evergreen State College

Call to Order

Operations Chair, B. Hurley called the meeting to order at 1300 hrs.

Approval of Agenda & Minutes

Approval of the October 21, 2024 Agenda. **M/S/C (L. Johnson/S. Brooks)**

Approval of the October 2, 2024 Joint Administration/Operations Board meeting minutes **M/S/C (L. Johnson/S. Brooks)**

Correspondence - None

Public Testimony - None

SUBCOMMITTEE REPORTS

I.T. Services – W. Hill stated IT staff have been working on updating and implementing cyber security systems as well as network switch replacements and updating our cable management infrastructure. MobileCom 6 has been updated to the latest version. Central Square technicians will be on site at TCOMM next week to begin installing the new phone system.

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Radio Systems – D. Taylor provided an update of current TCERN system progress. Cutover is still on track to take place in November with Law at 7 am November 18th and Fire/EMS at 8 am November 19th. Motorola has successfully completed the three tests needed to have the system certified by TCOMM. Those tests included the coverage acceptance test plan, the network acceptance test plan and the radio system operation test plan. The Radio Systems HelpDesk is up and running and policies and procedures are being drafted. The quick reference guides were made available after today's meeting and an email will be sent shortly with the native file for any future updates each agency might need to make. There are a few non-member agency agreements that are still in the process of being completed.

FLAC Subcommittee Report – J. Elkins stated the Committee agreed to cancel their December meeting in lieu of the Joint Operations/FLAC meeting later in the month.

Old Business

Field Ops Update – W. Hill stated the Field Ops agreement has been approved by both the Tumwater and Central Square legal departments. The Central Square representative will reach out to those agencies that volunteered for the two week test period soon. Once completed and feedback is received, agencies will be able to sign the agreement and elect a primary user who will be responsible for adding/removing users for their agencies.

New Business

HIRL Fall Drill – J. Elkins stated there were conflicts with the fall HIRL drill date and advised a new date has been proposed but is still waiting on a few responses from other agencies to confirm a date for the first week of December. Once finalized, an email will be sent with the date, time, and the Zoom information.

Simulcast Changes – J. Elkins proposed updating the policy and procedure to remove the simulcast on the tone out channel and the responding channel every time there is a size up, staging, or cancellation on the fireside, to just the responding channel. A short discussion took place it was agreed to update the policy and procedure.

Meeting adjourned: With no further business or good of the order, the Board meeting adjourned at 1:15 pm.

Next Meeting: November 18, 2024 at 1:00 pm