

Thurston 911 Communications
Operations Board Meeting Minutes
Monday, July 15, 2024 @ 1:00 P.M.

Meeting was held via Zoom and in person.

FIRE SERVICE MEMBERS PRESENT:

Brian Hurley – Chair, Tumwater Fire Department
Brian VanCamp – Thurston County Fire District 8
Steve Brooks – Lacey Fire District 3
Ben Miller-Todd – Thurston County Medic One
Matt Morris – Olympia Fire Department

LAW ENFORCEMENT MEMBERS PRESENT:

Robert Almada – Vice-Chair, Lacey Police Department
Jon Weiks – Tumwater Police Department
Rob Carlson – Yelm Police Department
Rich Allen – Olympia Police Department

TCOMM STAFF:

Wendy Hill – Executive Director
Jonnica Elkins – Deputy Director
David Taylor – Radio Systems Manager
Bre Skaggs – Administrative Assistant

GUESTS:

Chris Patti – McLane Black Lake Fire Department
Jennifer Schmidt – Lacey Fire District 3
Leonard Johnson – McLane Black Lake Fire Department
Tony Perez – Evergreen State College

Call to Order

Operations Chair, B. Hurley called the meeting to order at 1300 hrs.

Approval of Agenda & Minutes

Approval of the July 15, 2024 Agenda. (J. Weiks/S. Brooks)

Approval of the June 17, 2024 Joint Operations/FLAC meeting minutes M/S/C (S. Brooks/J. Weiks)

Correspondence - None

Public Testimony - None

SUBCOMMITTEE REPORTS

I.T. Services – W. Hill stated the CAD upgrade will take place tomorrow at 9 am and should fix the multiple logins issue. It also resolves a back end issue when attempting to unlock user accounts in CAD, and it contains the back end code to support Field Ops. Field Ops testing will start after this CAD upgrade is completed. W. Hill reminded users of the initial set up fee per agency for Field Ops, in addition to the monthly fee per user. The phone system replacement kickoff meeting is scheduled to take place later in the week with the project expected to last until March 2025.

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Radio Systems – D. Taylor provided a brief update of current TCERN system progress. The TCERN system cut over is about 3 months away, tentatively scheduled for late September through mid-October considering no other unforeseen complications. J. Elkins is working with Motorola, dispatch staff, and the radio users to review operational procedures once we are live on the new system. A TCERN newsletter scheduled for the end of the month. The VHF simulcast system replacement will occur shortly after the cut over to TCERN.

There are 83 user agency radios at the TCOMM Radio Shop, and S. Halsey with ADCOMM will be facilitating the radios being programmed and delivered. The digital vehicle repeater systems are expected mid-September. A reminder that the white glove preventative maintenance is available and to make use of that to ensure your equipment is operating as it should.

Three radio sites are in some form of construction. Those sites are DuPont, Hawks Prairie, and Fire Station 82. DuPont is fully operational as of last week in a temporary operations condition as civil work hasn't been started which includes utility power, and placement of the new equipment. Hawks Prairie has been fully operational for approximately two months. However, there is no microwave communications link from the site to the main system, which will be added once Fire Station 82 is complete and final microwave mobilization is conducted for the remaining sites

Work has begun on the installation of the monopole at Fire Station 82. This site also has a temporary operations plan in place for cutover, due to the remaining work needed to apply for the final permit. This process should not delay the scheduled cut over in mid- September. Motorola is caught up on all of the radio infrastructure for the sites that are completed.

Other projects in progress: backup logging recorder purchased and will be installed when time allows, and TCOMM is working with ADCOMM and other agencies on the emergency responder in-building communications policy development. Staff are also working on creating the TCOMM radio help desk program, similar to the one TCOMM I.T. utilizes.

Old Business

Swatting Concerns for Elections Staff – W. Hill provided the Board a draft swatting form for key Elections personnel to be used during the presidential election. After discussion, the Board had no objections to this process and W. Hill will share the form and procedure with Auditor Hall.

New Business

Budget Subcommittee – W. Hill requested three volunteers from the Operations Board for the 2025 Budget Subcommittee. Meetings are typically held 1-2 times and will begin in September. J. Weiks, R. Allen, and L. Johnson volunteered to participate.

Meeting adjourned: With no further business or good of the order, the Board meeting adjourned at 1:17 pm.

Next Meeting: August 19, 2024 at 1:00 pm