

Thurston 911 Communications
Operations Board Meeting Minutes
Monday, April 18, 2022 @ 1:00 P.M.

Meeting was held via teleconference call.

FIRE SERVICE MEMBERS PRESENT:

Steve Brooks – Chair, Lacey Fire District 3
Brian Hurley – Tumwater Fire Department
Brian VanCamp - TC Fire Chiefs Association (South Bay Fire Department)
Ben Miller-Todd – Thurston County Medic One
Mark John – Olympia Fire Department

LAW ENFORCEMENT MEMBERS PRESENT:

Jon Weiks – Vice-Chair, Tumwater Police Department
Rich Allen – Olympia Police Department
Robert Almada – Lacey Police Department
Ray Brady – Undersheriff, TCSO

TCOMM STAFF:

Wendy Hill – Executive Director
Cathy Jones-Gooding – Deputy Director
Aaron Moe – Human Resources Manager
Tim Klotz – Information Systems Manager
David Taylor – Radio Systems Manager
Bre Skaggs – Administrative Assistant

GUESTS:

Tony Kuzma – American Medical Response
Linda Horn – Evergreen State College
Todd Carson – Olympia Fire Department
Mike Calhoun – East Olympia Fire Department

Call to Order

Chair S. Brooks called the meeting to order at 1301 hrs.

Approval of Agenda & Minutes

Approval of April 18, 2022 Agenda.

Approval of the March 21, 2022 Joint Operations/FLAC meeting minutes **M/S/C (J. Weiks/R. Brady)**

Correspondence: None

Public Testimony: None

Subcommittee Reports

I.T. Services: T. Klotz provided an IT update. On May 2nd, TCOMM will be implementing the fire response load balancing algorithm. IT has gone through each agency's response packages and has reached out via email to each agency that will be impacted by this change. TCOMM has completed the WaTech secondary IGN connection.

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Radio Systems: D. Taylor provided an update and a few highlights include:

- Installation of the LE mobiles started last week. Tumwater PD is next after TCSO.
- ADCOMM rep S. Peabody is moving on to a new job. A new project manager, Shawn Halsey, has already been hired and has met with the TCERN team.
- Motorola has set up one site for testing with the subscribers to make sure radios are programmed correctly and are connecting to the system.
- Fire service radio orders have been placed and are currently receiving some of the items at the Radio Services shop. All radios should be received by the end of May 2022.
- Still working on the code plugs that go into the radios. Two agencies are finalized so far; TCSO and Tumwater PD.
- ADCOMM is in the process of creating guidelines for base station installations. In the next two to three weeks that should be completed. This will give agencies a better opportunity to see what is being provided, other resources, and FAQs.
- Dispatch radio console installation is in the planning and design phase. This process should be completed by the end of summer 2022.
- Microwave systems are on hold until the sites are completed. TCERN asked them to come back for a couple of sites to maintain reliability for the current system.
- First of nine communication shelters has been received. The others are being built now. The bulk of them should be received by August with one or two being delivered end of June.
- Motorola project manager is retiring at the end of May. They have already selected a new Project manager and there should be no delays.

FLAC Update: C. Jones-Gooding stated staff also provided feedback for the new change of Fire Chiefs being able to add themselves and self-dispatch to calls and that seems to be going well.

Old Business

None.

New Business

Greater Alarm for Brush Fire Non-Threatening Response – C. Jones-Gooding stated with the fire season nearly here, TCOMM started looking at the brush packages currently in use. What was found is that most do not include a brush fire rig. TCOMM is requesting all fire districts look at their brush fire packages and reply to IT to help get those rigs assigned and cleaned up by May 1st. The second part of the process is working on an upgrade to “Brush Fire Non-Threatening”. C. Patti provided background

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information about first alarms for non-threatening brush fires. Currently, a second alarm for non-threatening brush fire gets bumped up to a brush one response which is a response designed for a brush fire threatening structures. We would like to create greater alarm packages built-in to the brush fire non-threatening. Implementation for this update is on June 1st, pending Operations Board approval. Agencies that don't have a need for this will keep their current packages with no changes. **M/S/C (B. VanCamp/B. Hurley)**

Out of County Mutual Aid Requests – C. Jones-Gooding stated traditionally when there is an out-of-county mutual aid request, the requesting agency states which fire agency they would like to respond. Dispatch then creates a call at the station directly. A suggestion was to use the County line access point and then get the recommended apparatus. This will help to send the appropriate agencies. The recommended implementation would be May 1st, pending Operations Board approval. Communication will be sent out prior to this date. **M/S/C (B. VanCamp/B. Miller-Todd)**

Meeting adjourned: With no further business or good of the order, the Board meeting adjourned at 1:28 pm.

Next Meeting: May 16, 2022 @ 1:00 PM