

Thurston 911 Communications
Joint Operations Board & FLAC Meeting Minutes
Monday, March 21, 2022 @ 1:00 P.M.

The meeting was held via teleconference call.

Members Present:

Operations Board:

Steve Brooks – Chair, Lacey Fire District 3
Brian Hurley – Tumwater Fire Department
Brian VanCamp - TC Fire Chiefs Association (South Bay Fire Department)
Ben Miller-Todd – Thurston County Medic One
John Weiks – Tumwater Police Department
Rich Allen – Olympia Police Department
Rob Carlson – Yelm Police Department
Robert Hollis – Lacey Police Department

FLAC Members:

Gordon Phillips – Thurston County Sheriff's Office
Mike Buchanan – Olympia Fire Department
Chris Patti – McLane/Black Lake Fire Department
Jen Schmidt – Lacey Fire District 3
Shawn Crimmins – Tumwater Fire Department
Sam Costello – Olympia Police Department
Andrew Schaffran - South Thurston Fire & EMS

TCOMM staff:

Wendy Hill – Executive Director
Cathy Jones-Gooding – Deputy Director
Tim Klotz – I.T. Manager
David Taylor – Radio Systems Manager
Landon Hansen – Radio Systems Technician
Jonnica Elkins – Operations Supervisor

Guests:

Jon Kalar – Tumwater Fire Department
Ryan Cox – Lacey Fire District 3
Julie Jasperson – Evergreen State College

Call to Order

S. Brooks called the meeting to order at 1:00 p.m.

Review of Agenda & Minutes

M/S/C approval of the March 21, 2022 agenda (J. Weiks/R. Brady)
M/S/C approval of February 28, 2022 Operations Board minutes (J. Weiks/R. Brady)
M/S/C approval of February 8, 2022 FLAC minutes (C. Patti/G. Phillips)

Correspondence – None

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Public Testimony – None

Subcommittee Reports-

I.T. Services - Automated Voice Dispatch: T. Klotz provided an update on the USDD system that TCOMM purchased for station alerting and to replace the two-tone system. TCOMM staff recently attended training to learn how to manually configure the tones. System won't go live until the new dispatch radio consoles are installed. Right now, implementation is tentatively scheduled for July/August 2022.

Radio Systems: D. Taylor reviewed the current radio system projects that are on-going. These include Bald Hills battery solar power system, seismic upgrades at the Crawford site, and installing additional HVAC units. TCOMM is upgrading the T1 channel banks and leaving the digital legacy system. Once complete, the new system will be all IP digital infrastructure going forward. TCOMM has had to make some compromises regarding the current system. Due to limited resources, there will be no preventative maintenance. Any work on the current system will be limited to repairs and operational stability moving forward. Capitol Peak is currently offline due to it being moved from one site to another, but expect to have done in next couple of days.

TCERN Update:

1. **Project Schedule:** W. Hill stated that Scott Peabody has left ADCOMM Engineering and taken a position with another agency. He will be available in a limited capacity until the end of April 2022. There is a transition plan in place for his involvement on the TCERN project and once the details have been finalized an email will be sent out to agencies.

No changes to the TCERN schedule. Still on target June/July 2023.

2. **Civil Work:** D. Taylor stated the biggest hurdle has been the site shelters, which are now beginning to move through the order process. Work is continuing at the Rochester site and the power should have been cut over last week. At the Summit Lake site, sub-contractors are working on power with PSE. We are waiting on a meter at the St. Clair/Lakeside site but the shelter has been installed. There are currently 5 sites that don't have approved building permits, and we are working with jurisdictions to get those approved. Radio equipment has begun being installed at the Bush Mountain site. Radio equipment install will begin at the Bucoda site this week.
3. **Fleetmapping Update:** L. Hansen stated over the last few months the training representatives have been working with TCOMM to determine final configuration of radio buttons and features that will go into the transition code plug. Implementation of that code plug has already begun on the TCSO radios, with work to begin on the Tumwater radios shortly.
4. **Interoperability Plan Update:** L. Hansen stated an agreement on the P25 interconnect technical solution with WSP has been reached. This will provide TCERN users the ability to monitor and communicate with WSP on the new P25 system. TCOMM is also working with Pierce Co and WSP to update the MOU's and agreements for communicating on both

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the current as well as the new system. Discussions also talking place with WSP and Pierce Co to develop a use case scenario for interoperability communication. This will determine procedures and technical solutions for supporting those use cases.

5. **Subscriber Equipment:** D. Taylor stated that all mobile and portable law enforcement radios have been received. Antenna cable kits for the mobiles and portable chargers have not been received but they are scheduled to ship shortly and expected to arrive within the next few weeks.

ADCOMM has identified S. Peabody's replacement who will assist completing the pre-installed checklist and will be introduced in the next few weeks. They will be working with law enforcement/fire agencies to get the pre-installed checklist done and correct. Those will then be sent to L. Hansen to get the programming done and then agencies can be put on the schedule to get radios installed.

The fire radio order has not been placed because it is pending some final base station information that S. Peabody is working on. Training and orientation radios for fire service will be deployed once the code plugs have been installed.

6. **Training Update:** R. Cox stated the law enforcement training group met and received great feedback. Discussions involved honing the code plug and working with the new equipment. Next steps will be to meet with fire agency trainers to go over the code plug for them.

Operations-
None

FLAC-

Vote for Vice-Chair: S. Brooks called for nominations for the recently vacated Vice Chair for the rest of the 2022 term. M. Buchanan volunteered himself; which was seconded by C. Patti. None opposed.

CAD Fire Unit Recommendation Load Balancing: J. Schmidt stated there is a disparity between the number of calls the truck and engine at Station 31 run. Currently the truck is responding to ALS calls and the engine responding to BLS. She asked if this load could be more balanced via CAD.

T. Klotz stated that currently when the CAD system makes a recommendation it goes through the station pick list and if it finds 2 or more units that meet the recommendation on the same line it chooses the apparatus alphabetically. With load balancing, when CAD comes across 2 units that meet the recommendations but one of those apparatus just responded to a call, it will pick the other staffed apparatus to respond this time. This change will affect other stations/districts that have units in the same station that have the same resource codes. If approved today, T. Klotz stated implementation would take a few weeks, possibly May 2, 2022, and that he would review and notify those agencies that would be most impacted. **M/S/C (A. Schaffran/C. Patti)**

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Permissions for Fire Chiefs to self-dispatch to CAD calls: J. Elkins stated Chief Calhoun requested CAD permission to self-dispatch for Fire Chiefs. The suggestion was discussed with TCOMM Supervisors, including how the process would work and parameters needed. The Fire Chiefs would be able to dispatch themselves to calls, put themselves on scene, as well as clear themselves without having to interact with the dispatcher. This change could take place around April 1st. Instructions to enable this option will be emailed to the FLAC. **M/S/C (A. Schaffran/C. Patti)**

Meeting adjourned: With no further business or good of the order, the Board meeting adjourned at 1:53 pm.

Next meeting:

FLAC April 12, 2022 at 1:00 pm
Operations April 18, 2022 at 1:00 pm