

Thurston 911 Communications
Operations Board Meeting Minutes
Monday, June 21, 2021 @ 1:00 P.M.

Meeting was held via teleconference call.

FIRE SERVICE MEMBERS PRESENT:

Steve Brooks – Chair, Lacey Fire District 3
Kurt Hardin – Thurston County Medic One
Brian Hurley – Tumwater Fire Department
Mark John – Olympia Fire Department
Leonard Johnson – McLane Black Lake Fire Department

LAW ENFORCEMENT MEMBERS PRESENT:

Aaron Jelcick – Olympia Police Department
Robert Almada – Lacey Police Department
Ray Brady – Undersheriff, TCSO

TCOMM STAFF:

Keith Flewelling – Executive Director
Wendy Hill – Deputy Director
Aaron Moe – Human Resources Manager
David Taylor - Radio Systems Manager
Scott Peabody - ADCOMM Engineering LLC, Sr. Consultant
Bre Skaggs – Administrative Assistant

GUESTS:

Jen Schmidt – Lacey Fire District 3

Call to Order

S. Brooks called the meeting to order at 1302 hrs.

Approval of Agenda & Minutes

Approval of June 21, 2021 Agenda.
Approval of April 19, 2021 meeting minutes (R. Almada/K. Hardin)

Correspondence: None

Public Testimony: None

Subcommittee Reports

TCERN Project Update: K. Flewelling updated the board on current project status'. Highlights include:

- **Aviat microwave staging** was completed, which was done virtually with group from Austin TX. Started receiving equipment last week.
- **Motorola staging event in Chicago, IL** was completed. In depth in the field acceptance testing will begin once the equipment is installed at the tower sites in Thurston County. Late 2022 and early 2023.

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- **Change order #3 was signed** – Removes the keypads from the front of the portables. Adds dualband for all LE agencies. Adds whiteglove maintenance for mobiles, annual PM's for all radios.
- **Civil work** - continuing on schedule. Should be completed before summer of 2022.
- **Upcoming documentation to be sent out to agencies** – Mobile and Portable Subscriber Deployment Plan. S. Peabody almost ready to publish this document. The plan includes the sequence of agencies and events as well as how the mobiles will be installed. There is also a dedicated section on warranty/maintenance.
- **Town Hall meeting** – Virtual event being held on the 23rd at 3 pm. The intention is to provide a public forum for our stakeholders to hear a detailed status update of the TCERN project and provide a Q&A portion.

FLAC Report: W. Hill provided a FLAC update. Briefly discussed the upcoming changes in law enforcement and the impacts the new laws will have on responses. The FLAC meeting scheduled for August 10th was moved up to July 27th due to scheduling conflicts. WSP and CCN from Pierce County were invited to attend the meeting on July 27th to discuss interoperability with the new TCERN system.

Old Business

None.

New Business

Power Outage: K. Flewelling updated the group on the power outage that took place on June 7th. The outage took down TCOMM's phone, radio and CAD systems. There was a power issue from PSE that caused a bump in TCOMM's power at Emergency Services. TCOMM had been operating on a single UPS system while the County was working on replacing batteries in the second bank. The single UPS system failed. Without a UPS there is no gap coverage between commercial power and generator. That gap in power caused the system failure. Re-booting the systems took 40 minutes until the comm center was back up and running. TCOMM had been working with the County for some time about fixing the UPS. County Facilities was working within the parameters with their vendors. The County came in and replaced all batteries in both banks and both UPS systems are up and running properly. They are planning on replacing the entire UPS system hopefully by the end of the year. A review of calls made to the comm center during that time shows that none were missed. TCOMM will be holding an internal After Action Review for lessons learned and areas to improve on.

Meeting in Person: The Board had a brief discussion regarding returning to in-person meetings. It was decided to have a hybrid in-person with a Zoom option for the next meeting and will assess after that.

Meeting adjourned: With no further business or good of the order, the Board meeting adjourned at 1:20 pm.

Next Meeting: July 19, 2021 @ 1:00 p.m.