

Thurston 911 Communications
Joint Operations Board & FLAC Meeting Minutes
Monday, August 17, 2020 @ 1:00 P.M.

The meeting was held via teleconference call.

Members Present:

Operations Board:

Steve Brooks – Lacey Fire District 3
John Weiks – Tumwater Police Department
Mike Buchanan – Olympia Fire Department
Rich Allen – Olympia Police Department
Kurt Hardin – Thurston County Medic One
Brian Hurley – Tumwater Fire Department

FLAC Members:

Gordon Phillips – Thurston County Sheriff's Office
Mark Nelson – East Olympia Fire Department
Rich Allen – Olympia Police Department
Jen Schmidt - Lacey Fire District 3
Chris Patti – McLane/Black Lake Fire Department
Pete Suver – SE Thurston Fire and EMS
Jon Kalar – Tumwater Fire Department

TCOMM staff:

Keith Flewelling – Executive Director
Wendy Hill – Deputy Director
Bré Skaggs – Administrative Assistant
David Taylor – Radio Systems Manager
Jeremy Prine – Radio Systems Technician
Tim Klotz – I.T. Systems Manager
Jonnica Elkins – Operations Supervisor
Susan Ronning – ADCOMM Engineering LLC, Owner & Principal Consultant
Molly Kovaka - ADCOMM Engineering LLC, Sr. Project Manager
Scott Peabody - ADCOMM Engineering LLC, Sr. Consultant

Guests:

Linda Horn – Evergreen State College
Chief Brunckhurst - Evergreen State College
Anthony Kuzma - American Medical Response
Scott Brownell – Thurston County Medic One
Ryan Cox – Lacey Fire District 3

Call to Order

M. Buchanan called the meeting to order at 1:00 p.m.

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Review of Agenda & Minutes

M/S/C approval of the August 17, 2020 agenda (J. Weiks/B. Hurley)

M/S/C approval of June 15, 2020, Joint Ops/FLAC meeting minutes (J. Weiks/M. Buchanan)

Correspondence – None

Public Testimony – None

HIRL Notification Timing – M. Buchanan voiced concerns at the timing of a recent hot weather warning notification that was sent out at 3 am. M. Buchanan asked if those type of routine notifications could be sent closer to 7 am or if there is a way to tier non-emergent notifications which could be sent during regular business hours. W. Hill stated TCOMM will look into different options and follow up with Chief Buchanan.

TCERN Radio Project Update – S. Peabody provided a status update on the subscriber inventory process. (attachment). Subscriber equipment inventory and needs assessments are in progress with two pilot inventories being completed. Agencies should be aware of a few things to consider before it's time for their agency's inventory assessment. The process will take approximately 1-2 days for each agency. Prepare ahead of time by collecting radio inventory, gather fleet inventory, schedule agency resources, and arrange for keys to server rooms, closets, vehicles, trailers, etc.

K. Flewelling stated that training for the new system will be provided closer to the time of the new system deployment around mid-2021/2022.

K. Flewelling reported that the timeline for completing fleet mapping is later this Fall, and that the TCERN team will need to meet with both fire/law to work through the more detailed questions that only users can answer. M. Buchanan suggested both fire/law meet separately at first to see what the proposed fleet map might look like and in that smaller group have a chance to ask questions and better understand it before the two groups come together. K. Flewelling stated that TCOMM will work through the internal process first to answer big questions before it is presented to Joint Ops/FLAC.

OPERATIONS BOARD:

M. Buchanan thanked everyone involved in the Aug 10th in the three commercial structure fires that day starting at 3 in the morning.

FLAC:

None.

Next meeting: September 21, 2020, at 1:00 pm