

Thurston 911 Communications  
Administration Board Special Meeting Minutes  
Monday March 30, 2020 @ 3:30 P.M.

Meeting was held via teleconference call.

**Members Present:**

**Administration Board:**

Lenny Greenstein – Chair, City of Lacey, Councilmember  
Leatta Dahlhoff – Vice-Chair, City of Tumwater, Councilmember  
Renata Rollins - City of Olympia, Councilmember  
Gary Edwards – Thurston County Board of County Commissioners  
Tracey Wood – City of Yelm, Councilmember  
John Snaza – Thurston County Sheriff's Office  
Sylvia Roberts – Lacey Fire District #3, Fire Commissioner  
Meredith Hutchins – Thurston County Fire Commissioners Association

**TCOMM staff:**

Keith Flewelling – Executive Director  
Wendy Hill – Deputy Director  
Carla Mai – Financial Manager  
Bré Skaggs – Administrative Assistant  
Jeff Myers – General Counsel

**Call to Order**

Chair L. Greenstein called the meeting to order at 3:30 p.m.

**Approval of Agenda/Consent Agenda & Minutes**

M/S/C approval of the March 30, 2020 Agenda/Consent Agenda. (L. Dahlhoff/G. Edwards)  
M/S/C approval of March 4, 2020, Admin Board meeting minutes (J. Snaza/T. Wood)

**Correspondence – None**

**Public Testimony – None**

**Old Business**

**None.**

**New Business**

**Family First Coronavirus Response Act (FFCRA):** W. Hill provided the board with information regarding the federal government's decision to expand eligibility and qualifying events of the Family and Medical Leave Act. The FFCRA will provide up to 80 hours of additional sick time to employees of qualified employers. W. Hill asked the Board to approve a newly established TCOMM911 Policy 110A for FFCRA due to the national emergency related to the COVID-19 pandemic. This policy, should it be approved, will be effective April 1, 2020, through December 31, 2020.

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**Resolution 2020-10 establishing TCOMM911 Policy 110A (Families First Coronavirus Response Act), effective April 1, 2020. (T. Wood/G. Edwards)**

**Meeting adjourned:** With no further business or good of the order, the Board meeting adjourned at 4:00 pm.

**Next meeting:** May 6, 2020 @ 3:30 pm