

Thurston 911 Communications
Operations Board Meeting Minutes
Monday, June 17, 2019 @ 1:00 P.M.

FIRE SERVICE MEMBERS PRESENT:

Mike Buchanan – Chair, Olympia Fire Department
Steve Brooks – Lacey Fire Department
Scott LaVielle – Tumwater Fire Department
John Wood – Griffin Fire Department

LAW ENFORCEMENT MEMBERS PRESENT:

Ronnie Roberts – Vice-Chair, Olympia Police Department
Ken Semko – Lacey Police Department
Jon Weiks – Tumwater Police Department
Tim Braniff – Thurston County Sheriff's Office

TCOMM STAFF:

Keith Flewelling – Executive Director
Wendy Hill – Deputy Director
Tim Klotz – I.T. Manager
Jen Wood- Riddle – Operations Supervisor
Bré Skaggs – Administrative Assistant

Call to Order

M. Buchanan called meeting to order at 1300 hrs.

Approval of Agenda & Minutes

Approval of the June 17, 2019 agenda **M/S/C (J. Weiks/J. Wood)**
Approval of the March 18, 2019 meeting minutes **M/S/C (R. Roberts/J. Wood)**
Informational: June 5, 2019 Administration Board Minutes

Correspondence – None

Public Testimony – None

Subcommittee Reports

IT Services: T. Klotz provided some updates to the board. Highlights include: Testing the new CAD release and NG911 Telephone system replacement project. We have some on-site demonstrations with Central Square, Vesta, and Solacom. On-site visits start July 22nd and TCOMM staff will be able to see each system being used in a communications environment. After the site visits, TCOMM and the consortium hope to have a final decision made.

Radio Systems Update – K. Flewelling updated the Board with current radio projects. Chehalis install starts today; which will be especially helpful to TCSO and Chehalis Police. Union Mills site in Lacey is still being worked on but is moving along. OFD channel improvements are progressing but received notice from the City that they are going to require permits and TCOMM is unsure if they are going to charge for those. Simulcast system battery replacement: RFP was sent out and received 2 bids back. TCOMM selected one and they should be installing them shortly.

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FLAC Report: W. Hill updated the Board with highlights from the latest FLAC meeting on May 14th: HIRL procedure conference bridge program was selected and added to the procedures, Biological Hazard Keywords were discussed and implemented, Fire Requests for Law Enforcement was discussed and a need to be more specific so the correct response is relayed and the Water Resources Package is still being worked on by the subcommittee and will be completed soon.

Old Business

Excited Delirium Dispatch Package – W. Hill relayed that the package has been implemented. The type code is “excited” and we’ve had a few incidents that utilized this package already.

NG911 Telephone System Replacement – This was covered earlier in the meeting.

Radio Replacement Project Plan: K. Flewelling reported that the Administration Board passed a resolution at their June 5th meeting, asking Thurston County Board of County Commissioners (BoCC) to place the local-option measure on the November 2019 ballot. The bill was signed into law by the Governor on May 7th with an effective date of July 28, 2019. If approved, this measure will enable TCOMM911 to fund the radio replacement project. TCOMM met with the County Manager and he stated that TCOMM needs to get affirmations from each original signature on the IGA before it can move forward. An email will be sent with all the particulars to each agency noting the cutoff date to receive the affirmations back by July 23rd. K. Flewelling asked for the Chiefs to attend to provide testimony during the public comment portion of the BoCC meeting on July 23rd. A citizens committee has been formed and will take over campaigning. The Public Disclosure Commission (PDC) guidelines for elections were handed out to the board as a reminder regarding public officials during a campaign. TCOMM plans on providing factual statements and a mailing to County residents.

New Business

Tow Rotation List Process – K. Flewelling updated the board that TCOMM sent out agreements to all tow companies and they all sent the signed agreements back with the exception of one.

Twice Through Dispatch – S. Brooks reported problems with once-through dispatch and requested we change it back to twice through dispatch. Discussion was held, and the board voted in favor of returning to twice through dispatch. **M/S/C (S. Brooks/J. Wood)** Once dispatch has been notified of the change, agencies will be sent a notification of the effective date to go back to twice through dispatch.

Budget Subcommittee Volunteers – K. Flewelling requested volunteers for the budget subcommittee. The 3 volunteers are as follows: Tim Braniff, Mike Buchanan, and John Wood.

Meeting adjourned: With no further business or good of the order, the Board meeting adjourned at 1:50 pm.

Next Meeting: September 16, 2019 @ 1 P.M.