

**Thurston 911 Communications
Administration Board Meeting Minutes
Wednesday, June 5, 2019 @ 3:30 P.M.**

Members Present:

Administration Board:

Leatta Dahlhoff – Vice Chair, City of Tumwater, Councilmember
Meredith Hutchins – Fire Commissioners Association
Renata Rollins - City of Olympia Councilmember
Sylvia Roberts - Commissioner, Lacey Fire District #3
Tracey Wood – City of Yelm Councilmember
John Snaza – Sheriff, Thurston County Sheriff's Office

Guests Present:

Scott LaVielle – Chief, Tumwater Fire Department

TCOMM911 Staff:

Keith Flewelling – Executive Director
Wendy Hill – Deputy Director
Carla Mai – Financial Manager
Bré Skaggs – Administrative Assistant

Call to Order

Vice Chair, L. Dahlhoff called the meeting to order at 3:32 p.m.

Approval of Agenda & Minutes

M/S/C approval of the June 5, 2019 agenda. (J. Snaza/R. Rollins)
M/S/C approval of the May 8, 2019 meeting minutes (J. Snaza/M. Hutchins)

Correspondence – None

Public Testimony – None

Financial Reports: C. Mai provided the latest financial reports.

OLD BUSINESS

NG911 Telephone System Update: W. Hill reported on the search for a new telephone system and mentioned that maintenance on the current system expires at the end of May 2020. From the five vendor presentations held, the Consortium was able to narrow the list to three vendors for on-site demos. TCOMM had the first demo on June 4, 2019, where approximately twenty of its employees were able to sit through a short demo and then got to sit at a terminal and work with the system hands-on. The Consortium has two more demos and should have it narrowed down to two by the second week of July. After that, a small team from each organization of the Consortium will be sent for site visits.

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NEW BUSINESS

Staff Report Emergency Communications Sales/Use Tax Ballot Measure: K. Flewelling reported there were concerns whether or not the County Commissioners would be able to have a public hearing before the law takes effect on July 28th. The Thurston Board of County Commissioners (BoCC) typically hold their hearings 20 days prior to taking action which in this case would be prior to the effective date of the law. The filing deadline is on August 6th; which coincides with a BoCC meeting in which action could take place. TCOMM met with the County Manager to discuss options and the outcome was the BoCC does not have to have a hearing at all if they choose not to because the resolution relates to a sales/use tax measure. With that understanding, the County Manager requested that the TCOMM911 Administration Board of Directors pass a resolution asking the BoCC to put the measure on the November 2019 ballot asking the voters in Thurston County to approve an increase in the Emergency Communications Sales/Use Tax to 2/10^{ths} of one percent.

M/S/C Resolution 2019-11, the TCOMM911 Administration Board of Directors requests the Thurston County Board of County Commissioners place a measure on the November 2019 ballot to increase the emergency communications sales/use tax from the current 1/10th of one percent to 2/10^{ths} of one percent for the sole purpose of providing funds for costs associated with financing, design, acquisition, construction, equipping, operating, maintaining, remodeling, repairing, reequipping, and improvement of the emergency communication systems and facilities. (J. Snaza/R. Rollins)

Staff Report Affirmation of the October 2010, Thurston 9-1-1 Communications Amended & Restated Intergovernmental Agreement for communications Services: K. Flewelling reported a requirement in the RCW that states entities that operate under a contract, intergovernmental agreement, for Emergency communications must affirm or renegotiate that contract prior to going to the voters with a ballot measure. The County Manager will be looking for a resolution from TCOMM that affirms the IGA, dated October 2010. Discussion was had by the Board; which agreed to proceed with reviewing and then voting on Resolution 2019-13.

M/S/C Resolution 2019-13, TCOMM911 Administration Board of Directors affirms the terms of the contract, Thurston 9-1-1 Communications amended and restated intergovernmental agreement for Communications services, dated October 2010. (J. Snaza/T. Wood)

Resolution 2019-12, authorizing to amend the 2019 budget. M/S/C (J. Snaza/R. Rollins): C. Mai requested an amendment to the 2019 budget which modifies the 2019 revenue resulting from the amended colocation agreement with Intercity Transit. The budget amendment reduces 2019 adopted budget lease revenue by \$49,781.

Meeting adjourned: With no further business or good of the order, the Board meeting adjourned at 3:57 pm.

Next meeting: July 10, 2019 @ 3:30 p.m.