

THURSTON 911 COMMUNICATIONS
OPERATIONS BOARD MEETING MINUTES
MONDAY, AUGUST 21, 2017 @ 1:00 P.M.

MEMBERS PRESENT:

Tim Braniff, Chair – Thurston County Sheriff's Office
Ronnie Roberts – Olympia Police Department
Dusty Pierpoint – Lacey Police Department
Steve Brooks – Lacey Fire District #3
Jon Weiks – Tumwater Police Department
Scott LaVielle – Tumwater Fire Department
Kurt Hardin – Medic One

TCOMM STAFF:

Keith Flewelling – Executive Director
Wendy Hill – Deputy Director
Tim Klotz – IT Manager
Lisa Cummings – Administrative Assistant

GUESTS:

Chris Clem – Olympic Ambulance
Shelley Westall – Washington OneNet Program Manager

Call to Order

Chair, Tim Braniff called meeting to order at 1:04 p.m.

Approval of Agenda & Minutes

M/S/C approval of the August 21, 2017 agenda. (D. Pierpoint/J. Weiks)

M/S/C approval of the June 19, 2017 Operations Board meeting minutes. (S. LaVielle/R. Roberts)

Correspondence – None.

Public Testimony – None.

Subcommittee Reports

FirstNet Update – Shelley Westall, Washington OneNet Program Manager provided an overview of FirstNet in Washington State. See attachment for complete details. S. Westall and J. Johnson will provide a more global, in-depth presentation, sponsored by Thurston County Fire Chiefs Association and Thurston County Fire Commissioners Association, to the region on Tuesday, October 17, 2017 at the Lacey Community Center.

IT Services – T. Klotz reviewed the current IT project list. Update included:

- CAD 2.91 is currently in the test environment and once deployed will provide additional functionality.
- Upgrade of the building security system has been delayed by Central Services as certain requirements have not been met. Updates will be provided when available.

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FLAC July Meeting Minutes – W. Hill reviewed the July 2017 FLAC meeting minutes (attachment). Highlights included:

- Found mail calls were discussed. It was suggested TCOMM direct callers to take the mail to the Post Office rather than create an incident in CAD. After group discussion it was agreed to table the item until the October meeting in order to obtain further input from user agencies.
- TCOMM's HIRL Procedure was reviewed and will be added to the Fire Chief's Meeting Agenda for discussion. Law Enforcement and Emergency Management were invited to attend and provide input as well.
- The Radio User Manual was discussed and will be reviewed and potentially updated by TCOMM and the committee.
- The committee will discuss notification procedures for large scale events (who to notify, how it should take place, and to what extent) at the October meeting.

Old Business

Public Safety Radio System Project Update – K. Flewelling reported the Radio Steering Committee met to review the Pierce County presentation as well as next steps moving forward in system replacement. Highlights included:

- Hatfield & Dawson provided a rough overview of the steps to join either Pierce County and/or WSP as well as an overview of stand-alone system requirements.
- It was determined it would cost almost as much to partner with Pierce County and/or WSP as it would to build the stand-alone system.
- The consensus was to move forward pricing out TCOMM's own system while utilizing shared infrastructure where appropriate.
- K. Flewelling along with consultant staff will meet with Pierce County on August 24th to review the information gathered and discuss their response in terms of a partnership.
- K. Flewelling stated there are systems built in other areas of the country where FirstNet devices have been utilized to minimize the number of radios deployed to public safety agencies. These devices are interoperable with the land mobile radio system and provide data as well.

St. Peter Hospital Radio Coverage Update – K. Flewelling reported D. Taylor has reconnected with St. Peter Hospital in an effort to expand in-building coverage after administration changes within the hospital. The hospital has committed to investigate the cost of coverage expansion to determine if it is within their budget. TCOMM has committed to provide installation of equipment provided it is under a certain price threshold. St. Peter Hospital would cover the cost of equipment and frequency coordination with a goal of project completion by the end of the year.

S. Brooks has been in contact with building officials in Lacey regarding required in-building coverage. There are concerns over forcing businesses to become active on

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something that works today when the system could potentially change in two or three years.

S. Brooks questioned if there are any systems recommended by local engineers, which might be adaptable on VHF band today but could be expanded to work on the 700 MHz? K. Flewelling stated the issue has been explored and it is not currently available. One possibility is the cellular networks which provide in-building coverage may be compatible for a 700 MHz public safety radio system. The more global question is when to stop making it mandatory to install in-building coverage systems operating on today's system until there is clear direction which replacement alternative is determined. K. Flewelling will explore the issue with D. Taylor in order to continue discussions within this group.

Northeast Radio Coverage Update – K. Flewelling reported the TAC 2 Lacey PD pilot project seems to have worked well in resolving coverage issues and asked for feedback from field users. He clarified TCOMM has spare repeaters to deploy if/when word is received that coverage issues have improved.

Other Business

Budget Committee Update – K. Flewelling reported the 2018 Budget Committee has been established. Committee members include Judy Wilson, Lenny Greenstein and Gary Pearson representing the Administration Board; Tim Braniff, Kurt Hardin and John Wood will represent the Operations Board. The first meeting is scheduled for August 28th at 2 p.m. The Joint Administration and Operations Board Budget Meeting will be held on October 4th at 3:30 p.m.

Meeting adjourned at 1:54 p.m. Next meeting to be held Monday, September 18, 2017 @ 1:00 p.m.