

THURSTON 911 COMMUNICATIONS
OPERATIONS BOARD MEETING MINUTES
MONDAY, JANUARY 23, 2017 @ 1:00 P.M.

MEMBERS PRESENT:

Mike Buchanan, Vice Chair – Olympia Fire Department
Steve Brooks – Lacey Fire Department
John Stines – Tumwater Police Department
Scott LaVielle – Tumwater Fire Department
Todd Stancil – Yelm Police Department
Kurt Hardin – Medic One

TCOMM STAFF:

Keith Flewelling – Executive Director
Wendy Hill – Deputy Director
Tim Klotz – IT Manager
Jeremy Prine – Radio Systems Technician
Lisa Cummings – Administrative Assistant

GUESTS:

Mark Nelson – Fire District #6
Terry Ware – Olympic Ambulance

Call to Order

Vice Chair, M. Buchanan called meeting to order at 1:00 p.m.

Approval of Agenda & Minutes

M/S/C approval of the January 23, 2017 agenda with the addition of Legislative Update under New Business. (S. Brooks/K. Hardin)

M/S/C approval of the November 21, 2016 Operations Board meeting minutes. (J. Wood/K. Hardin)

Correspondence – None.

Public Testimony – None.

Subcommittee Reports

Fire and Law Advisory Committee – W. Hill reviewed the FLAC minutes from the January 10th quarterly meeting (attachment). Highlights included:

- No notification of pending priority 3 and 4 calls for law enforcement was reviewed and found to be going well. Positive feedback was given from all agencies in attendance. W. Hill reported clarifying with TCOMM staff as to when is an officer considered “available” vs. “unavailable,” and to treat the officer as available and dispatch the call unless the officer indicates otherwise. This process is currently in a trial period until March, where it will be brought back to the Operations Board for final approval.
- Fire service discussed trees on powerlines notifications and the consensus was to continue following the current protocol and handle any issues on a case by case basis.

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- Detective J. Winner provided a presentation on the Active Shooter Policy implemented at OPD which will be shared with other jurisdictions in order to put a county-wide protocol together.

IT Services – T. Klotz reviewed the updated 2017 IT Project List (attachment). Updates included:

- Projects 1 through 4 involve on-site hardware replacements to include CAD workstations, administrative work stations, and supervisor's office hardware refresh.
- Project 5 is rolled over from 2016 and involves upgrading CAD 2.8 to CAD 2.9. This upgrade addresses several issues noted in the CJIS audit. T. Klotz stated at this time there should not be an impact on the MCT's as the mobile version utilized now is compatible with the 2.9 upgrade. TCOMM will be following up early next year with another mobile build (Mobile Com 6.1) as currently it is not compatible with Windows XP, which is still being utilized by some fire stations.
- Project 6 – DOL Photos to CAD. T. Klotz spoke with TriTech project manager who stated the goal is to begin working on this project by the end of January with the hope this feature will go live during 1st Quarter.

Radio Services – J. Prine reviewed the updated 2017 Radio Project List (attachment). Updates included:

- The Bald Hills generator was replaced and is in operation. Radio staff performed a complete rewiring of the Bald Hills site. The generator is now running on average once per day compared to 3 to 4 times per day with the previous generator. Staff is implementing a video security system at the site. D. Taylor is attending training for the microwave system to be installed within the next month which will enhance the site. It is a double-redundant system which should provide better radio coverage.
- All of TCOMM's equipment has been installed at the Bush Mountain site. TCOMM is still sourcing the contractors to install the tower antenna system. This should be completed within the next month. Once coverage is verified, staff could pull the Tumwater Hill site. The Bush Mountain site should greatly improve Tumwater's hand held coverage. At this time the site will provide F3 coverage but it could possibly be considered to improve Tumwater Police radio coverage as well.

Old Business

Thurston Public Safety Radio Steering Committee Update – K. Flewelling provided an update of the overall radio system review. Three manufacturers (Motorola, E.F. Johnson, and Harris) have been onsite providing a presentation of options for Thurston County as we move forward in updating/replacing the current radio system. Three system administrators (Spokane County, King County, and WSP) from around the state have been onsite discussing their process of updating/replacement of their radio systems.

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It was noted that WSP utilizes a 700/800 MHz system, which is overlays in Thurston County, therefore staff wanted to speak with them specifically about how it would be to join with their system, cost savings, user fees etc. K. Flewelling reported the next step will be to reconvene the Steering Committee to review the information gleaned so far and decide a path to move forward in 2017. There is approximately \$125,000 in the 2017 radio budget in the anticipation a consultant might be hired.

FirstNet & Washington OneNet Update – K. Flewelling provided an overview/progress report of FirstNet and Washington OneNet for the benefit of the Board (attachment).

New Business

Nisqually Grant Update – K. Flewelling reported TCOMM received a grant from the Nisqually Tribe in the amount of \$19,904.74. The funds were to be utilized to pay for the DOL Photo software as well as scheduling and payroll software.

Legislative Update – K. Flewelling reported three specific bills, which would impact 9-1-1, are being watched closely. These included:

- House Bill 1258 – This bill was introduced last year and would require a designator for persons with disability to law enforcement and fire service. This would impact 9-1-1 because it would require the designator be displayed when a call was received in the dispatch center. The costs and/or funding mechanism for this bill have not been determined.
- House Bill 1284 – This bill will require schools install a panic button with a direct link to the 9-1-1 center. The costs and/or funding mechanism for this bill have not been determined.
- Senate Bill 5046 – This bill centers on providing community notifications and requires the notifications have to be presented in the language that matches the demographics of the area being notified. K. Flewelling clarified TCOMM has some community notification abilities while the majority lies with Emergency Management for Thurston County.

Chief Brooks questioned text-to-911 usage since implementation in March, 2016. W. Hill provided a brief overview on the amount and types of texts that were received in 2016.

Meeting adjourned at 1:49 p.m. Next meeting to be held Monday, February 27, 2017 @ 1:00 p.m.