

THURSTON 9-1-1 COMMUNICATIONS  
OPERATIONS BOARD MEETING MINUTES  
MONDAY, NOVEMBER 21, 2016 @ 1:00 P.M.

**MEMBERS PRESENT:**

Tim Braniff, Chair – Thurston County Sheriff's Office  
Mike Buchanan, Vice Chair – Olympia Fire Department  
Ronnie Roberts – Olympia Police Department  
Dusty Pierpoint – Lacey Police Department  
Steve Brooks – Lacey Fire District #3  
Jim McGarva – Tumwater Fire Department  
John Stines – Tumwater Police Department  
John Wood – Fire Chief's Association  
Todd Stancil – Yelm Police Department  
Kurt Hardin – Medic One

**TCOMM STAFF:**

Wendy Hill – Deputy Director  
David Taylor – Radio Systems Manager  
Tim Klotz – IT Manager  
Lisa Cummings – Administrative Assistant

**GUESTS:**

Mark Nelson – Fire District #6  
Terry Ware – Olympic Ambulance

**Call to Order**

Meeting called to order at 1:00 p.m.

**Approval of Agenda & Minutes**

M/S/C approval of the November 21, 2016 agenda. (J. Stines/S. Brooks)  
M/S/C approval of the October 5, 2016 Joint Administration and Operations Board meeting minutes. (S. Brooks/J. Wood)

**Correspondence** – None.

**Public Testimony** – None.

**Subcommittee Reports**

**LERUC/FLC Combined Meeting** – W. Hill reported the two committees met in a combined meeting on October 11, 2016. Discussion points included:

- An update was provided of the Radio Systems Review Project. To date the committee has received presentations from two vendors as well as met with radio system experts from King County, Washington State Patrol and Spokane County who have went through a similar process and provided feedback and what not to do information. The steering committee will meet again in January to determine next steps in moving forward.

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- The group discussed working fire language and an update was to be sent to fire chiefs by J. McGarva.

**TCOMM Technical Reports (IT & Radio Systems)**

**IT Services** – T. Klotz reviewed the updated 2016 IT project list (attachment). Updates included:

- The CAD server migration is complete with the new server operational and the interfaces working well.
- New hardware is onsite for the CAD workstations and staff is working on installation and deployment.
- The new TCOMM website went live last week and has links to all user agency website.

**Radio Systems** – D. Taylor reviewed the updated 2016 Radio Project List (attachment). Update included:

- D. Taylor reported radio staff is currently working on the Bald Hills Power Project but since starting, the generator, which is the primary power source, failed and is beyond economic repair. The site is currently powered by back-up generator and staff is working with vendors to expedite service and replacement of the broken generator.
- The Bush Mountain Site Project is underway with the hope of completion by the end of the year.

**Old Business**

No Report

**New Business**

**LERUC and FLC Name Change** – W. Hill reported LERUC and the Fire Liaison Committee have been holding a joint meeting for the past few meetings. At the last meeting the group discussed changing the name to Fire and Law Advisory Committee (FLAC) rather than listing two separate titles. The proposed change is brought forward to the Operations Board as the the overseeing body of both committees.

**The consensus of the Board is to move forward with the name change to Fire and Law Advisory Committee (FLAC).**

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**Priority 3 and 4 Pending Call Notification** – W. Hill reported at the October 11, 2016 FLAC meeting, law enforcement representatives, primarily TCSO and OPD, requested dispatch stop the notification of pending priority 3 and 4 calls. Currently dispatch will notify when calls have been pending for 30 minutes or longer and it is felt this puts stress on the officers trying to provide customer service to citizens. The issue was discussed and the consensus was to bring the issue forward to the Operations Board and recommend discontinuing the practice of notification of priority 3 and 4 calls.

**The Board agreed to accept the recommendation beginning December 1, 2016 for a three month trial period at which time it will be reevaluated.**

**Other Business**

**OPD Incident Update** – R. Roberts provided a recap of the incident that occurred in Olympia on Friday, November 18<sup>th</sup> and stated unless some sort of resolution is achieved, the incident could likely repeat itself. R. Roberts thanked the many agencies that provided assistance throughout the event.

**Meeting adjourned at 1:18 p.m. Next meeting to be held Monday, December 19, 2016 @ 1:00 p.m.**